

**Minutes of 11th Meeting of Crosthwaite & Lyth Neighbourhood Plan Steering Group  
1<sup>st</sup> May 2019 at 2pm**

**Present:** Simon Johnson (Chair), Alan Gerrard, Steve Rowlinson

1. **Apologies for absence** – Dorothy Grace, Robert Sykes
2. **Minutes of the last meeting 26<sup>th</sup> March** – approved. All Matters arising are in this agenda.
3. **Vision Document**  
Methodology of summarising Vision Feedback was discussed.  
  
**Action: Alan** prepare spreadsheet template for to summarise feedback  
**Action: Steve, Alan and Simon** would take 1/3 of the feedback forms and input data into a common spreadsheet. Where comments on the feedback forms do not easily fit into one of the forms options these would be noted and addressed by the entire group at the next SG meeting.  
**Action: Alan** would consolidate all spreadsheet feedback.
4. **Parish Council AGM – 21<sup>st</sup> May 2019**  
Steering Group asked to present to the Parish AGM on 21<sup>st</sup> May.  
  
**Action: Simon** will prepare presentation and present on behalf of the Steering Group.
5. **Budget for Preparation of NP**  
Budget of financial costs anticipated was presented by SJ. It was agreed that this budget be presented to PC for their approval.  
  
**Action: Simon** to circulate budget to PC for approval and for PC to seek grant funding.
6. **Communication**  
A wide ranging discussion took place on how SG could more effectively communicate with and engage Parishioners.
  - Parish News
  - Westmorland Gazette
  - Village Noticeboards and local pubs
  - Local website
  - WI / Exchange
7. **LDNP Response to Cross Howe**  
At the SG meeting of 26th March 2019 the SG decided to drafted a letter for the PC to send to Head of Development Management at LDNP to question the basis on which the LDNP apply conflicting policies when evaluating planning proposals. The PC issued this letter and a response has been forthcoming from the LDNP which the SDG believes fails to address the issue raised.  
  
**Action :** SG to enquire if PC are going to pursue this with a follow up response.
8. **New/Additional SG Members**  
**Action : Simon** to talk to Debs Lund and Ian Tomlinson
9. **Date of next meeting** – tba