

## Minutes of Meeting 16 of Crosthwaite & Lyth Neighbourhood Development Plan Steering Group 20th January 2020 at 11.00am

**Present:** Simon Johnson, Alan Gerrard, Dorothy Grace, Graham Paine

1. **Apologies** were received from Robert Sykes.
2. **Approval of Minutes for previous Meeting**  
9th September 2019 – approved
3. **Kirkwells**  
Following receipt of the grant, Louise Kirkup is acting for Kirkwells to support the NDP group. Kirkwells have produced the initial draft of an Issues and Options document which the Steering Group are in the process of reviewing.
4. **Other Meetings**  
Briefing meeting between Alan, Graham and Dorothy in preparation for a meeting with Louise and Paula Allen (LDNP).
5. **Feedback from 16<sup>th</sup> December with the LDNP**  
See separate notes for the meeting.
6. **Parish Housing Needs Survey**  
The South and East Distinctive Area Plan covers a wide area in which this parish falls, and data collected for this wider area is not specific enough to identify the housing needs of the parish. Therefore, a local housing survey is necessary to identify the particular needs of this locality.  
Paula Allen recommended that one be carried out, as the previous SLDC one from 2016 will need updating.  
  
If the Parish decides to undertake its own Housing Needs Survey we would have to be sure that the process and analysis undertaken satisfied the LDNP & SLDC. The Parish/SG would have to engage closely with the LDNP and SLDC to ensure it was considered robust and defensible.  
**Action: Alan** to look at questionnaire questions  
**Action: Simon** to discuss quote with Eden to see if more economically viable approach can be taken and approach ARC4 for an alternative quotation  
**Action: Alan** to ask South Lakes Rivers Trust about protecting and improving the biodiversity of the Gilpin and its tributaries: what to avoid and how this all relates to planning.  
**Action: Simon** to contact Cumbria Wildlife Trust with similar questions with respect to this parish.
7. **NDP Development**  
Louise has produced a first draft 'Issues and Options' document for the Steering Group to modify and localise. It will be concluded once a housing needs survey has been completed and analysed.  
**Action (not urgent): Simon** to source or take photos of aspects of the parish as highlighted in the document.
8. **Update to Parish Council**  
Simon will attend the next PC meeting on 4<sup>th</sup> Feb.  
**Action: Simon** to explore the benefit of a meeting with Lorraine Wall of Friends of the Lake District.
9. **Date of next meeting**  
Tues 11<sup>th</sup> Feb 10am