

Minutes of e-Meeting 25 of Crosthwaite & Lyth Neighbourhood Development Plan Steering Group 27th November 2020 at 9.30am

Present: Simon Johnson (Chair), Lisa Bibby, Alan Gerrard, Dorothy Grace, Graham Paine, Robert Sykes.

1. **Apologies:** None

2. **Approval of Minutes**

Minutes for 7th October 2020 approved.

3. **Housing Needs Study – Discussion of Primary Data report from Megan Henderson**

The return rate for questionnaires of 171 forms represents 49% of all addresses in the Parish, including second homes/holiday lets, so in effect it was an estimated 54% return. A response rate of 30% is generally considered sufficiently representative, and other areas in Cumbria carrying out an equivalent study only attained 46% (Patterdale), 43% (Barton & Pooley Bridge) and 40% (Langwathby). Therefore, the SG is grateful to the residents of the Parish for responding so well.

The report is detailed and complex, and it is difficult to derive clear conclusions. Therefore there was a preliminary discussion to highlight areas for further analysis and to compare initial reactions.

Action: All to distil six bullet points identifying key findings of the report and/or related issues , and to identify any requests for further analysis of the data, providing that anonymity is not compromised by that analysis.

Action: All to circulate this information to SG members by 4th December , and **Simon** to send the additional analysis requests to Megan.

Action: Alan to inform the Parish Council of the SG's response so far to the report at its meeting on 1st Dec.

Action: Simon to update the project timeline and to provide consultant Louise with a progress report.

4. **Communications**

'Thankyou' posts were placed in the December Parish Magazine and on the local FB pages and website. A 'what happens next' post will go to the FB pages and website by the end of November. (This is already included in the December Parish magazine.)

A further update will be posted at the beginning of January (copy date for the January Parish magazine is 12th Dec.)

Action: Dorothy and Lisa

5. **Date of next e-meeting**

Wednesday 9th December at 9am