

Minutes of the Meeting of Crosthwaite and Lyth Parish Council held on 20th March 2008

PRESENT: Mr C Smith (Chair), Mr C Fletcher, Mr J Bownass, Mr P Cartmell, Ms M Harkness
In Attendance: Mr G Pitt (Clerk).. Mr R Brown (SLDC) Mr J Holmes (Chair, of Employment and Business group)

1. **APOLOGIES,** Mr M L Dobson, Mr E Robinson. Mr J Bland (CCC)

2. **REPORT FROM COMMUNITY POLICE :** None. R Brown advised that the contact was now Sergeant J Sizer – Clerk to make contact. **Action: Clerk**

3. **MINUTES** of the meeting held on 21st February 2008 (already circulated) were approved and signed.

4. **MATTERS ARISING FROM THE MINUTES**

re: Agreement with Cumbria Wildlife Trust re Sandy Hill quarry: Final agreement was tabled and approved (21 years @ £25pa)– signed by the Vice Chairman..

re: 6.1 Consultation on Orders re conduct of Local Authority members: Clerk had responded critically as instructed but no response from DCALG.

re: 7. Registration of quarries: The Land Registry had confirmed the application was in order, payment of fees (£30) had been made and registration documents were expected soon. Clerk now proposed to look into the registration of the Parish Room – agreed.

Re: 9.1 Road repairs: No further response re Toll Bar road. Continuing concerns over pot holes near the school, on Totter Bank and the Bowland Bridge road. A number of contractors signs have not been removed (Gilpin Brodge) HA (Nick Raymond) to be approached again. **Action: Clerk**

re: 10.1 Bottle Bank. No further response from Punch Bowl management over re-siting. Clerk to chase. **Action: Clerk**

5. **PARISH PLAN – PROGRESS REPORTS**

5.1 Housing Verbal report. A draft Housing Needs Survey questionnaire had been designed and approved by the group after minor changes (Cociderable help and expertise from Pat Walker was acknowledged). M Harkness was now due to consult with Ruth Derbyshire (CRHT) before calling a joint meeting with the group. It was hoped that a final draft would be available in approx 2 months.

5.2 Community Events: It was noted that the badminton club had reformed.

5.3 Employment and Business: J Holmes reported that he had met with J Sceal re the web site. Contact information on CREA would now be included. They now intended to go to businesses in the parish with a view to including information on the site.

First responders..J Holmes reported on contacts and an initial meeting of interested parties. There was considerable support for a group – probably in conjunction with adjacent parishes – but was becoming bogged down, mainly due to lack of time and funding in the new combined ambulance service. There also appeared to be some difficulties with insurance. Next meeting 4th April.
It was agreed that future minutes should traet first responders as a separate working group.

5.4 Roads and Traffic: .

5.5 Community Web site. J Sceal would give a further (projected) presentation at the April meeting. Invitation to the public had been put in the Parish magazine. ∴

NB. Parish Meeting It was agreed that this year's Parish Meeting would be held in the Memorial Hall and that John Sceal should be asked to repeat his presentation on the big screen Other working groups ashould also be invited to give an update on progress. (see 10, below)

6. OTHER CORRESPONDENCE

6.1 SLDC Guidance on Gifts and Hospitality: Primarily intended for members of SLDC but of interest to Parish and Town Councillors re advice to be given by the Clerk. Circulated.

6.2 SLDC Parish Council Elections 1st May 2008; Clerk had received nomination packs. Nominations are due in by 4th April. Peter Cartmell, Chris Fletcher and Ted Robinson would not be standing for re-election. Remaining councillors would look for suitable candidates – if more than 7 nominations were received an election would take place on 1st May.

6.3 CALC Circular: Reminder that Quality Parish programme runs out shortly – to be followed by County accreditation against a list of criteria, although the requirement for qualification of the Parish Clerk was not stated explicitly.. PC can meet all criteria except 12.2. Clerk to check with CALC on details. **Action: Clerk**

6.4 CALC Conference 29th March (at Newton Rigg) Reminder/Invitation. J Bownass and G Pitt volunteered to attend. Cost £10 per attendee plus travelling expenses.

6.5 CALC Election of Parish Members to LDNPA. Noted and circulated

6.6 CALC Allotments Survey: No public allotments in the Parish but the responsibility of PC to provide allotments was raised. R Brown thought that the responsibility might lie with SLDC. Situation to be clarified. **Action: Clerk/R Brown**

7. PLANNING MATTERS

Planning permission granted - noted

7/2007/5698 Inman Howe for Mr C Taylor – listed building consent for small window..

New applications:

7/2008/5061 Orchard Dene; conservatory for Mr & Mrs H Trotter

7/2008/5138 Land adjacent to Low Farm; agricultural building for Mr & Mrs C Park. ...

There were no objections to these applications.

8 FINANCES (Since last meeting)

Income:	NSI interest (1 month)	£ 48.37
	Snooker Club rent	£210.00
Expenditure approved:	Land Registry fees	£ 30.00
	GN Air Ambulance	£100.00
	Clerks fees and Petty cash exp	£647.17
	Hall booking fees (5 meetings)	£ 50.00

Draft year end management accounts were tabled, showing that the Council had spent £1614 from its cash reserves, of which £700 was in the form of grants to the Recreation Field Trust, GN Air Ambulance and Citizens Advice Bureau. The PC still held c£600 of unspent funding for the Parish Plan, reserved for the development of the web site and video material.

Appointment of Internal Auditor: Mr J Holmes was re-appointed. Clerk provided the necessary formal letter of appointment.

9. MATTERS RAISED BY MEMBERS OF THE PUBLIC None

10. ANY OTHER BUSINESS; None

Date(s) of Meetings:

Thursday 17th April 2008

Since this is the last meeting for 3 of the current councillors it was felt appropriate to organise a small celebration in the Punch Bowl after the meeting.

Thursday 15th May 2008 – first meeting of new council

Annual Parish Meeting 8th May (Memorial Hall)

Action: Clerk