

Minutes of the Meeting of Crosthwaite and Lyth Parish Council held on 1 August 2013

Present: Mary Harkness (Chairman), Chris Smith, Bruce Worsley, Martin Casson, Jim Bownass, Paula Cross

In Attendance: Cllr John Holmes (SLDC), Cllr Jim Bland (CCC), Kim Kearney(Clerk), PCSO for part.

		Action
1	APOLOGIES FOR ABSENCE Matthew Dobson.	
2	MINUTES OF THE MEETING HELD ON 4 JULY 2013 The following changes were agreed to the minutes: <ul style="list-style-type: none"> • Item 12.3 7/2013/5278 – Parking is an issue • Item 14.1 – No budget was agreed for the new door. Subject to the changes made, the minutes were approved.	
3	REQUESTS FOR DISPENSATIONS None	
4	DECLARATIONS OF INTEREST None	
5	CHAIRMAN’S ANNOUNCEMENTS Mary Harkness reported that the bench had been installed in the Jubilee wood by Douglas Blair. Judy Goodland has paid for the bench. The clerk was asked to send a letter of thanks to Judy Goodland. Mary Harkness has been approached by Richard Rose at the Punch Bowl Inn about a re-opening ceremony for the parish room with the snooker club. She stated that she would pursue this with the snooker club and asked for this to be included in next month’s agenda.	Clerk Clerk
6	OPEN SESSION An elector of the parish addressed the parish council about a planning application he has made for Howe farm. He said that the parish council’s objections had been taken on board and a revised application had been submitted. The chairman explained that the revised application had not yet been received by the parish council. It would be on the agenda for the next meeting when it would be reviewed. The elector was welcome to attend this meeting.	
7	COUNTY COUNCILLOR’S REPORT Jim Bland reported that more re-surfacing work had been done along the Lyth valley road and more was to be done. The issue of Japanese knotweed was raised again and Jim Bland agreed to mention it again to the County council. It was noted that the white lines on the Lyth Valley road between The Damson Dene and Hubbersty Head still needed painting. Jim Bland agreed to remind	

	Highways and ensure it was added to the programme of works.	
8	<p>DISTRICT COUNCILLOR'S REPORT</p> <p>John Holmes reported that South Lakeland District Council will be launching the "Power up Your Community" Energy Buying scheme for the third time on Tuesday 6 August 2013. Registration will close on Tuesday 15 October. For those households that took part in the first switch, their fixed year contract will be coming to an end and so they may wish to re-register with the scheme.</p>	
9	<p>PARISH CLERK'S REPORT</p> <p>This clerk highlighted the fact that again the workload meant that she had exceeded her contracted hours. Over the next few months, she will be reducing the hours worked in order to bring down the accumulated hours and to take some holiday.</p> <p>The report was noted by the parish council.</p>	
10	<p>PCSO REPORT</p> <p>The PCSO present reported that reported crime in Rural West was very low. The main crimes were metal thefts and opportunistic burglaries from unlocked outbuildings or of property left outside.</p> <p>The PCSO said that the monthly visits to the Exchange would be recommencing. There will also be drop-in sessions from 1000 on the first Monday of each month at their base in Lane Farm, Crooklands.</p> <p>The PCSO was questioned about the 101 service and some users reporting long call waits. He said that the service was improving.</p> <p>He was also asked about telephone and doorstep fraudsters and suggested looking at the Action Fraud website for advice and how to report.</p>	
11	<p>LAP MEETING</p> <p>Jim Bownass attended a training session on the use of the Speed Indicator device that will be installed in the parish on a rota. The clerk will need to confirm that the SID is covered by our insurance whilst installed in the parish.</p>	Clerk
12	PLANNING	
12.1	<p>New Planning Applications</p> <p>None received.</p>	
12.2	<p>Certificate of Lawful Use Issued</p> <p>7/2013/5121 – Change of use of land to garden at Byre Mount View, Lyth. This was noted by the parish council.</p>	
12.3	<p>Grant of Planning Permission</p> <p>7/2013/5184 – Tarnside Farm, minor variations to windows & rooflights 7/2013//5207 – Durham Bridge farm, division of house & annexe to form 2 homes, one for local occupancy 7/2013/5250 – Confirmation of agricultural building, Rusmickle farm Lyth 7/2013/5249 – Confirmation of agricultural building, Woodside farm, Crosthwaite.</p> <p>These were noted by the parish council.</p>	
13	FINANCE	

13.1	<p>Income & Expenditure 2013/14 The Parish Council approved the following expenditure and noted the receipts:</p> <table border="1" data-bbox="288 237 1185 712"> <thead> <tr> <th>Item</th> <th>Expenditure £</th> <th>Income £</th> </tr> </thead> <tbody> <tr> <td>Memorial Hall room hire</td> <td>30.00</td> <td></td> </tr> <tr> <td>Electricity bill to 15 July</td> <td>32.75</td> <td></td> </tr> <tr> <td>BSA interest to 2 June</td> <td></td> <td>0.06</td> </tr> <tr> <td>COIF 513560001T</td> <td></td> <td>41.55</td> </tr> <tr> <td>COIF 513560002T</td> <td></td> <td>8.73</td> </tr> <tr> <td>COIF 53940001T</td> <td></td> <td>14.59</td> </tr> <tr> <td>COIF 934430001B</td> <td></td> <td>248.35</td> </tr> <tr> <td>NSIB 5/6</td> <td></td> <td>11.89</td> </tr> <tr> <td>Web site hosting renewal</td> <td>60</td> <td></td> </tr> </tbody> </table>	Item	Expenditure £	Income £	Memorial Hall room hire	30.00		Electricity bill to 15 July	32.75		BSA interest to 2 June		0.06	COIF 513560001T		41.55	COIF 513560002T		8.73	COIF 53940001T		14.59	COIF 934430001B		248.35	NSIB 5/6		11.89	Web site hosting renewal	60		
Item	Expenditure £	Income £																														
Memorial Hall room hire	30.00																															
Electricity bill to 15 July	32.75																															
BSA interest to 2 June		0.06																														
COIF 513560001T		41.55																														
COIF 513560002T		8.73																														
COIF 53940001T		14.59																														
COIF 934430001B		248.35																														
NSIB 5/6		11.89																														
Web site hosting renewal	60																															
13.2	<p>BANK RECONCILIATION The parish council approved the bank reconciliation against the Expenditure and Income spreadsheets as at 26 June 2013.</p>																															
13.3	<p>BUDGET FOR WEB SOFTWARE The parish council thanked John Harrison for offering to act as deputy webmaster for the parish website. The parish council agreed a budget of £200 for additional software. The web team was asked to come back to the parish council if additional training was required.</p>																															
14	<p>APPLICATION FOR GRANT TO RESTORE ROAD SIGNS Friends of The Lake District have offered to consider a grant towards restoration of two road signs along the Ulverston road. The parish council agreed that the clerk should progress this with Friends of The Lake District.</p>	Clerk																														
15	<p>Electricity Supply to the Parish Room 2015-2019 The County Council has written asking if the parish council wishes to participate in the Public Sector Buying Organisation which forward buys electricity from 1 April 2014. The parish council decided that as electricity prices are unlikely to reduce, they should sign up to the scheme.</p>	Clerk																														
16	<p>VILLAGE GREEN It was agreed that letters should not be sent to offending residents at this time.</p> <p>A replacement sign has been ordered by Chris Smith.</p> <p>The clerk reported that she has obtained an incident number and the insurance details of the person whose car had collided with the telegraph pole and signs on the village green. It was agreed that a claim would be made if the parish council were charged for the replacement Village Green sign.</p>																															
17	<p>LOCALISM TRAINING EVENT Paula Cross gave an update on the impact of Localism to the parish council.</p>																															
18	<p>PARISH COUNCIL SURGERY Bruce Worsley reported that no issues had been raised with him.</p> <p>Jim Bownass will attend August's surgery.</p>																															

	Chris Smith will attend in September.	
19	<p>CORRESPONDENCE RECEIVED</p> <ul style="list-style-type: none"> • Neighbourhood Planning Training Event 19 Oct Penrith • Consultation on Modifications to LDNPA Land Allocation (Local Plan Part Two) • District Association Meeting on 26 September • SLDC Parish Remuneration panel letter • County Council Service Reviews • SLDC – Outcome of Review into Standards Arrangements • CALC – Securing the Future of Flood Insurance • CCC – Connecting Cumbria Community Build Scheme • CCC – Chairman’s Appeal <p>These were noted by the parish council.</p>	
20	<p>COMMUNICATIONS</p> <p>The parish council decided that there nothing further to communicate in addition to the minutes.</p>	
21	<p>MEETINGS</p> <p>The date of the next parish council meeting is 5 September at 7:30 pm, in the Memorial Hall, not the parish room as planned, as it will not be ready.</p> <p>The Annual Parish Meeting and the Annual General Meeting for the parish council will be held in the Memorial Hall on 7 May 2014.</p>	<p>Clerk</p> <p>Clerk</p>

Kim Kearney
9 August 2013