

**Minutes of the meeting of Crosthwaite and Lyth Parish Council held on the 1<sup>st</sup> April 2014**

**Minutes**

**Present:** Mary Harkness(Chairman), Chris Smith, Bruce Worsley, Paula Cross,

**In attendance:** Cllr John Holmes(SLDC) Cllr Jim Bland(CCC), Joanne Taylor (Clerk) Martin Casson

**Absent:** Matthew Dobson, Jim Bownass

**1 Apologies for Absence  
None Received**

**2 Minutes of previous meeting**  
4<sup>th</sup> March Parish Council meeting minutes approved and signed.

**3 Requests for Dispensations**  
No requests

**4 Declarations of Interest**  
Chris Smith declared an interest in Planning 11.1 7/2014/5112 South Low

**5 Chairman's Announcements** **Chairman**  
The chair announced Martin Cassons letter of resignation and what an asset Martin had been to the Parish Council. The PC discussed the tying up of any outstanding items with regards to the organisations that Martin attended, namely Highways and Gritting. The PC wished Martin all the best wishes in his retirement.  
Paula Cross kindly accepted to continue with Gritting on Martins departure. Highways will be added to Mays agenda.  
It was agreed by the Parish Council that the Oak table previously in the Parish room is to be sent to Oaklee Trust.

**6 Open Session**  
Martin Casson passed on his Thanks for the touching letter received from the Parish Council on announcement of his resignation.

**7 County Councillor's Report**

- Jim Bland advised that the railings had now been done at Totterbank, The PC expressed thanks to Doug Cottam for his work on these and that the railings looked great.
- Jim Bland advised that the safety issues on the road at Damson Dene are being looked at – there will be shuttering and reflectors put into concrete, which will extend the road and there will be no drop off which will be an improvement but specified that firstly the issue of the water on the road needs to be resolved.
- The PC asked Jim Bland when the sign at Starthwaite would be put up as this was causing danger on the road with people stopping not knowing which direction to go in. He advised he had chased up the sign and it was on order but there was no more he could do and it was in process. **Clerk to write to Highways agency to chase.**
- Chris Smith advised that the road at the bottom of Howe Land was breaking away and becoming dangerous. Jim Bland

**Clerk to follow up**

advised he would take a look.

- Work at South Low is not yet finished, the sign is in but the “Slow” writing is not yet on the road
- Jim Bland asked the PC if there was any interest in the Parishes of Lyth sharing a lengthsman. The PC expressed interest and asked Jim to make a proposal for the PC with costs ect.

**8 District Councillor’s Report**

Nothing to report

**9 Clerk’s Report**

The parish council approved Marchs report. The clerk advised that the End of year accounts would be done as soon as she had the relevant figures from the bank as she was having difficulty changing any address details or authorities from the bank. Chris Smith to telephone the bank to check all signatures on bank mandates are up to date.

**Chris Smith**

**10 PCSO report**

No report received.

**11 Planning**

**Chris Smith was requested not to comment on the below application**

**11.1 7/2014/5112 South Low Barn – Conversion of existing barn to form 2 dwellings, with sewage treatment plant and soakaway- Provided that the development is local occupancy and the access is moved to the North as indicated in the proposal then No Objections**

**Chris Smith recommenced in the meeting**

**11.2 Notice of Grant of Planning Applications**

7/2013/5651 Hare & Hound Installation of Sewage treatment plant and pumping station- Granted

**12 Finance**

**Clerk**

The PC approved the following expenditure and the expenses/receipts and bank reconciliation of the latest bank statement.

## 12.1 Income & Expenditure 2013/14

The Parish Council is asked to approve the following expenditure:

Item	Expenditure £	Income £
Recoverable Vat 2012/2013		790.78
Great North Air Ambulance Grant	100.00	
Cumbria Rural Citizens Advice Grant	100.00	
Interest NSIB		6.37
Salaries JT Jan	134.96	
PAYE HMRC	33.60	
Clerk Hardware Yearly Payment	200.00	

Clerk

### 13 Village E-mail list –

Bruce Worsley advised that there is a website for free for up to 2000 users that we could use, the parishioners can subscribe and unsubscribe from the website and the clerk could input the information. **To be discussed further in Mays meeting**

Clerk to follow up

### 14 Trees at Tarnside

PC discussed and advised that trees on the Parish Council land that are condemned to be cut down to prevent any damage to Mr & Mrs Johnsons property. **To be put on Mays agenda for action plan**

Clerk to follow up

### 15 Annual Parish Meetings

Clerk informed PC that she has received 4 notifications from organisations within the Parish that they will be contributing to the meeting by giving a short talk.

Clerk

### 16 Parish Council Surgery

Bruce Worsley attended the Marchs Surgery – A request for information from the latest drainage meeting was made. Bruce e-mailed but has received no information. Cllr John Holmes advised that a business case is being put together.

### 17 Correspondence Received

- Cumbria County Council-Temporary prohibition of through traffic of U5601 Lyth- Letter on PC website
- Sustainable Communities Act-Email Steve Shaw-PC commented that our Parish was too small

### 18 Parish Room Rent

Parish Council to arrange for invoice to be sent to Landowners for meeting in November and issue a small reduction to the snooker club for the electric bill.

Clerk to follow up

### 19 Update from LAP meeting

No meeting

### 20 Council Tax % Increase

Chairman/Clerk

PC confirmed that the precept requested was the same as the last 3 years, however this year SLCC were reimbursing the Parish for costs incurred by the PC for the Parish Council Elections previously held in 2012. (604.43) which caused an increase.

**21 Parish Room Water**

Nothing to report

**22 A5074 Road Past Damson Dene**

Discussed earlier in item 7

**23 Vacancy for Councillor**

SLDC will inform the PC of the outcome of votes to see if there will be a by election.

**Clerk to follow up**

**24 The council is asked to agree topics to be communicated via:**

Website Westmorland Gazette Parish Magazine

**Clerk to follow up**

**Casual Vacancy for Parish Councillor**

A great job has been done at Totterbank and we are awaiting work on the A5074 North of Damson Dene

Martin Casson has retired and the PC extends their thanks to all his hard work in the last 6 years and good wishes for his retirement.

**24 Parish Council Meetings**

The date of the next parish council meeting is 6<sup>th</sup> May 2014 along with The Annual Parish meeting and Annual General meeting in the Memorial Hall

*Joanne Taylor, Parish Clerk, April 2014*

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