



A report received by email referred to an attempted burglary in the area. Loss of quad bikes remains an issue. OP Lantern, a night time surveillance operation, continues.

## 9. Planning

### a. 7/2020/5489

Location : The Old Post Office, Crosthwaite LA8 8HX

Proposal : Conversion of doors to windows and insertion of new window opening to south elevation. Installation of solar panels to garage roof

Reply by : 09 Oct 2020

It was **proposed** that the Council has no objection to this application.

The Council **RESOLVED** to accept the proposal

### b. 7/2020/5520

Location : Cannons Transport, Foulshaw Lane. Levens LA8 8ER

Proposal : Erection of new building to create loading/unloading bay with adjacent car parking area following approval of planning application 7/2019/5565

Reply by : 13 Oct 2020

It was **proposed** that the Council has no objection to this application and supports the permeable hard stand requirement.

The Council **RESOLVED** to accept the proposal

### c. 7/2020/5594

Location : Hardriggs, Crosthwaite LA8 8HX

Proposal : Erection of domestic garage and workshop

Reply by : 29 October 2020

It was **proposed** that the Council has no objection to this application.

The Council **RESOLVED** to accept the proposal

- **Action**

- Clerk to notify LDNPA Planning

**MF**

## 10. Finance

- |    |   |            |                                 |
|----|---|------------|---------------------------------|
| a. | Bank balance at 24 July   | £15,867.44 | Business account                |
|    |   | £11,339.51 | Business Premium Account        |
| b. | Martin French (Wages)   | £ 132.60   | (20 hours)                      |
| c. | HMR&C   | £ 33.20    |                                 |
| d. | Absolute  | £ 110.40   | (walkway consultation printing) |
| e. | C Warsley   | £ 21.54    | (web site host 2 years .co.uk)  |
| f. | NPower  | £ 16.64    | (Aug 01 to 31)                  |
| g. | Chris Smith   | £ 96.00    | (6 hrs Lengthsman)              |
| h. | It is <b>proposed</b> that above payments are made, and receipts recorded |            |                                 |

The Council **RESOLVED** to accept the proposal

- **Action**

- Clerk to record payments and pay accounts

**MF**

## 11. Parish Online registration

- a. To confirm registration with Parish Online and PSGA for B4RN consultation  
The Clerk has registered with Parish Online for use by the Parish B4RN Group. Currently this is on a 60 day free trial thereafter an annual cost of £60. The Parish B4RN Group to refund the charge. Clerk to investigate whether it would be of benefit to the council to retain membership in the future.

- **Action**

- Clerk to review and report on benefits of membership

**MF**

## 12. To consider a response to an email dated 07 Sept from Castles and Coasts as circulated to councillors and the NPSG.

After some discussion it was **proposed** that the Parish Council is unable to pass comment on the outlined proposal until such time as the Neighbourhood plan is completed which will give a clearer picture of future housing need.

The Council **RESOLVED** to accept the proposal.

- **Action**

- Clerk to write to Castles and Coasts

**MF**

## 13. To report the review of the Risk assessment

A copy of Risk Assessment had been circulated to councillors prior to the meeting. The Chairman and Clerk have reviewed the assessment and will make amendments for further review and consideration of the Insurance Policy.

Cllr Alan Gerrard was asked to discuss with the Clerk a remote file sharing platform.

- **Action**

- Clerk to discuss with Alan Gerrard file sharing

**MF & AG**

## 14. To report on the review of the Complaints Procedure

The Clerk has emailed Linda Fisher (SLDC) regarding this matter.

## 15. To report on the Highways England meeting dated 08 Sept (RSy)

The report had been circulated to councillors prior to the meeting, and Cllr Robert Sykes, who attended the meeting, reported that progress was being made regarding a roundabout at the A590/A5074 junction. Cllr Jim Bland reported that progress is dependent on funding but is ongoing.

## 16. To consider Speed limits for Starthwaite Road

- a. There is no speed restriction on this road, commencing at the junction with the main village road, at The Green

The Council felt that this should be considered along with the current speed restriction plans for the village.

- **Action**

- Chairman to discuss with Cumbria CC Highways

**RSm**

## 17. Steering Group for Neighbourhood Plan – Cllr Robert Sykes

- a. Progress report

The Housing Need Survey Questionnaire has been sent to all households in the Parish. Cllr Sykes stressed the importance of receiving a good percentage of responses to provide an understanding of housing need for the future.

- b. Current and future communication with parishioners  
A NPSG communication strategy had been circulated to councillors prior to the meeting which included asking two councils to have the delegated power to approve copy for communication to speed up the process.

It was **proposed** to accept the NPSG Communication Strategy and that Cllr Alan Gerrard and Cllr Robert Sykes have the delegated power to confirm copy but with the proviso that documents are confirmed by the Chairman, who would ask that they be referred to the whole council if he considers that to be necessary-

The Council **RESOLVED** to accept the proposal.

- **Action**
  - Clerk to stress the importance of responses to Housing Need Survey in communication **MF**

#### 18. Lease for Cowmire Hall Quarry

- a. To consider applications for tenancy  
An application had been received from Mr and Mrs Metcalfe and the Clerk was asked to send them a copy of the lease for consideration.

- **Action**
  - Clerk to send draft lease to Mr and Mrs Metcalfe **MF**

#### 19. Village Walkway

- a. To consider the results of the public consultation and decide on future action  
Cllr Roger Smith has received 104 replies (93 in favour, 7 against, 4 no view)

It was **proposed** that the Council asks Cllr Smith to refine the design and to arrange for quotations for the work, which will be put to the Council at a future meeting for approval and application for grant funding, it being agreed to proceed with an application for planning permission and to reopen discussions with Mr Johnston, the owner of one of the fields.

The Council **RESOLVED** to accept the proposal

- **Action**
  - Cllr Smith to continue with proposals **RSm**

#### 20. Speed limits

- a. To consider the results of the public consultation and decide on future action  
Cllr Roger Smith has received 104 replies (83 in favour, the balance had comments with other views).

It was **proposed** that the Council asks Cllr Smith to review the plan with Highways replacing the 40mph zone with 30mph and to give further consideration to restrictions in Starthwaite Lane at least as far as Hardriggs, and preferably beyond, to Starthwaite Mill.

The Council **RESOLVED** to accept the proposal and Cllr Sykes, on behalf of all councillors, thanked Cllr Smith for his work and persistence in getting to this point.

- **Action**
  - Cllr Smith to continue with proposals **RSm**

#### 21. NALC National pay award for Clerks

The NALC 20/21 National Salary Award had been circulated to councillors prior to the meeting which recommends the Clerks hourly rate at £9.27 per hour.

It was **proposed** that the Council accepts this pay award for the Clerk of £9.27 per hour.

The Council **RESOLVED** to accept the proposal.

- **Action**
  - Clerk to change rate of pay **MF**

## **22. Use of Social media by the Council**

It was **proposed** that the Council improved communication by contributing to local Facebook Group pages.

The Council **RESOLVED** to accept the proposal along with the offer from Lisa Bibby for an outline strategy.

- **Action**
  - Clerk to join local Facebook Groups **MF**
  - Lisa Bibby to make further recommendations **LB**

## **23. Vacancy for community correspondent with the Westmorland Gazette (RSm)**

The Clerk was asked to advertise this voluntary position in the Newsletter and on Facebook

- **Action**
  - Clerk advertise accordingly **MF**

## **24. Update on forthcoming Litter pick (EB)**

Cllr Eve Brookes confirmed that most of the litter pick has already been completed. The Council would like to thank all the volunteers that took part.

## **25. CALC skills training courses (AG)**

The Clerk was asked to circulate the CALC list of courses and asked councillors to contact the clerk if they wished to take up a course, the cost of which is paid by the Council.

- **Action**
  - Clerk to circulate courses **MF**
  - Councillors to contact the Clerk accordingly **Cllrs**

## **26. Communications**

- a. To record thanks from Martin Douglas for the letter regarding Anne Douglas  
A letter of thanks from Martin Douglas was noted.

The Clerk was asked to highlight the following matters in communications ;-  
The Village Walkway and Speed Restriction plans, responding to the Housing Need Survey, the Westmorland Gazette Correspondent, and the use of Social Media.

## **27. Date of Next Meeting**

- a. Parish Council Meeting Tuesday 03 November 2020 on line starting at 7:30pm