

**Minutes of Crosthwaite and Lyth Parish Council Meeting**  
**held in the Argles Memorial Hall on Tuesday 01 June 2021 starting at 7.00pm**

(contact details for clerk [crosthwaiteandlyth.pc@hotmail.co.uk](mailto:crosthwaiteandlyth.pc@hotmail.co.uk) )

MEMBERS PRESENT

Cllr Mary Harkness (Chair), Cllr Angela Dobson (Vice Chair)

Cllr Lisa Bibby, Cllr Matthew Dobson (\*), Cllr Edward Sharp, Cllr Andrew Metcalfe, Cllr Robert Sykes

**Invited :**

Cllr Jim Bland - County Council Representative

Cllr John Holmes - District Council Representative

15 members of the public present

**MINUTES**

**1. Apologies**

None

**2. Declaration of interest**

None

**3. Dispensations**

None

**4. Minutes of the previous meeting held on 05 and 18 May 2021**

The minutes had been circulated to councillors prior to the meeting and it was **proposed** (RSy prop MD sec) that they are a true and accurate record of the meetings held on 05 and 18 May.

The Council **RESOLVED** to accept the proposal

**5. Items carried forward from the previous meeting but not covered on this agenda**

- The Village Walkway is a continuing project and Cllr Mary Harkness and Cllr Andrew Metcalfe will take this forward with Robert Smith reporting back to the July meeting

- **Action** - Cllrs Harkness and Metcalfe to meet the owners of the field, Jim Bownass and Chris Fletcher. **MH, AM**

**6. Chairman's Announcements**

- Item 9 will be brought forward on the Agenda and will now follow Item 7

**7. Open Session**

The Chair invited members of the public to speak :-

- Alan Gerrard – urged the council to consider being pro active in its response by contacting planning control members to portray the feeling within the Parish with regard to applications 5365 and 5376
- Graham Paine – has sent his objection to LDNPA and went on to list a range of policies that application 5365 would be in breach of or contravene. The application is not compliant with the Tourism policy. Infrastructure is not adequate. So many reasons to object to 5365. He is extremely suspicious of application 5376 as being a vehicle for future development and with this in mind objects to the application.
- Jim Bownass – asked about the Walkway, to which Cllr Harkness said that a meeting would be arranged with him about the matter. He continued with comments on applications 5365 and 5376 and asked if planners come out to visit these sites. The location of both applications is one of the most beautiful rural scenes in Crosthwaite and objects to both applications. Cllr Harkness informed the meeting that she had spoken with the planning officer and he has visited the site.

- Simon Abbott – spoke regarding applications 5365 and 5376 objecting to both applications raising the distinct nature of Crosthwaite and in particular these fields. He raised the matter of increase pollution, increased traffic, and it being contrary to bio diversity.
- Brian Leigh-Bramwell – objects to application 5365 and 5376. It would not be possible to pick a worse site to develop in Crosthwaite as this area is used by many people on a regular basis.

## 8. Reports

- County Councillor Jim Bland  
Cllr Bland has been having conversations regarding the bridge at Helsington Moss and is working towards getting a temporary bridge in place. The road works and traffic light near the Smithy are for United Utilities but the contractor has gone into administration.

Agenda Item 19 was brought forward (see below)

- **Action** - the clerk was asked to contact UU for an update **MF**

  - District Councillor John Holmes  
Cllr Holmes had circulated a report prior to the meeting.
    - Jonathan Brooke is the new leader of SLDC
    - Currently reduced meetings to ensure COVID safe
    - Council Tax Reduction Scheme still in place for 2021/22
    - Local Government Reform decision due mid June
    - Boundary Commission proposals due 2023
    - National Park local plan has been finalised.
    - Clean up England in progress
    - Does the Clerk receive south Lakeland Town and Parish council Newsletter?
    - On a more local issue the Community Bus is now down to 2 drivers and following a survey of reduced usage by the community making it unviable to operate.
  - Police  
None

## 9. Planning (three items were taken following item 7)

- 7/2021/5365  
Location : Field no. SD4391 4592. Starthwaite, nr Crosthwaite  
Proposal : Erection of 6 timber retreat lodges  
Reply by : 11 June  
All councillors had the opportunity to speak regarding this application with each one supporting the views expressed in Open Forum.

It was **proposed** (RSy prop MD sec) that the council objects to this application in the strongest terms highlighting the policies that it contravenes; also that Cllr Harkness writes the letter representing the views of the Council and the strength of opinion within the community.

The Council **RESOLVED** to accept the proposal

- **Action** - Cllr Harkness to write the letter and the Clerk to email to LDNPA **MH, MF**

  - 7/2021/5376  
Location : Field at Starthwaite, Crosthwaite  
Proposal : to erect a field shelter for sheep, feed, and storage, including a perimeter stock fence creating a sheep handling area. Currently there is no enclosed shelter on the site, only an open handling pen in another field which is across the river Gilpin  
Reply by : 08 June

As with application 5365 each councillor had the opportunity to comment on this application and each objected, several with many years experience of sheep farming.

It was **proposed** (MH prop LB sec) that the Council objects o this application and that Cllr Harkness draws together the views of the meeting.

The Council **RESOLVED** to accept this proposal

- **Action** - Cllr Harkness to right the letter and the Clerk to send to LDNPA **MH, MF**

c. 7/2021/5401

Location : Wood Yeat Barn, Crosthwaite, LA8 8HX

Proposal : Replacing current septic tank with a treatment tank (6 pop STP with pumped outlet) complete with piping across neighbouring property (40 – 50 mtrs and using pre-existing easement) and discharge safely in the watercourse.

Reply by : 23 June 2021

It was **proposed** (MH prop MD sec) that the Council has no objection to this application.

The Council **RESOLVED** to accept this proposal

- **Action** - clerk to contact LDNPA **MF**

## 10. Finance

- |  |                                       |
|--|---------------------------------------|
| a. Bank balance at 26 May  | £ 16,728.89 Business account          |
|  | £ 11,340.07 Business Premium Account  |
| b. Martin French (Wages)   | £ 148.40(20 hours)                    |
| c. HMR&C   | £ 37.00 (PAYE)                        |
| d. NPower  | £ TBA (to a max of £30 to pay)        |
| e. Groundworks   | £ 4,834.74 (repayment of grant 20/21) |
| f. Julie Hartley (Internal Audit)  | £ 75.00                               |
| g. Chris Smith   | £ no payment this month               |
| h. Lengthsman Insurance  | £ no payment this month               |
| i. CALC  | £ 20.00 (Training)                    |
| j. It is <b>proposed</b> that above payments are made, and receipts recorded |                                       |

Te Council **RESOLVED** to accept this proposal

- **Action** - the Clerk to pay and record accounts **MF**

## 11. Budget, Cash Book, Income and Expenditure

- a. Circulated prior to the meeting

The above spread sheets had been circulated prior to the meeting and the clerk had answered questions by email, there were no further questions.

## 12. Internal Audit

- a. Comments from the Internal Audit, circulated prior to the meeting

The Internal Audit process has been carried out with the summary statement stating that 'Overall, financial controls were found to be sound and I have no significant recommendations to make',

The Internal Audit Report as part of the AGAR has been signed.

## 13. Annual Governance and Accountability Return (circulated prior to the meeting)

- a. Annual Governance and Accountability Return

(the following documents have been circulated to councillors prior to the meeting)

- i. Internal Audit Report (Part 2 Page 4)

It was **proposed** to accept the Internal Audit Report

The Council **RESOLVED** to accept the proposal

- ii. Annual Governance Statement (Part 2 Section 1 Page 5)

Each question from the Statement was read out.

It was **proposed** that the Chairman and Clerk sign the above statement

The Council **RESOLVED** to accept the proposal and the Chair and Clerk signed

- iii. Accounting Statement (Part 2 Section 2 Page 6)

It was **proposed** that the Chairman and Clerk sign the above statement

The Council **RESOLVED** to accept the proposal and the Chair and Clerk signed

- iv. Certificate of Exemption (Part 2 Page 3)

It was **proposed** that the Certificate of Exemption is signed.

The Council **RESOLVED** to accept the proposal and the Chair and Clerk signed.

- v. Notice of Confirmation of Public Rights

The Notice reads that this will run from 04 June to 14 July

- **Action** - Clerk to send off AGAR to Littlejohns **MF**

Cllr Harkness thanked the Clerk for the work on finance and the Audit.

#### 14. The Annual Parish Meeting

- a. A format and date for the meeting

It was **proposed** to discuss this at the July meeting

- **Action** - Clerk to add to the July Agenda **MF**

#### 15. The Donkey Field

- a. Correspondence has been circulated regarding an offer to purchase

Cllr Edward Sharp and Cllr Andrew Metcalfe declared a personal interest in this item.

After much discussion it was **proposed** (RSy prop MH sec) that the Donkey Field is not for sale at this time

The Council **RESOLVED** to accept this proposal.

- **Action** - The Clerk was asked to reply to the correspondent. **MF**  
A policy regarding the sale of land to be considered on July Agenda

#### 16. Neighbourhood Plan (this item was taken after item 20)

- a. It was **proposed** (RSy prop LB sec) that the Council takes the Neighbourhood Plan forward and that it is completed as soon as possible.

The Council **RESOLVED** to accept this proposal (Vote 4 in favour, 1 abstain 1 against)

- b. It was **proposed** (MH prop LB sec) that the Council review the approach currently being taken to expedite the process, and additionally for a grant application to be made.

The Council **RESOLVED** to accept the proposal and that there should be a further training session with input from engaged partners (Vote 4 in favour 2 abstain)

- c. It was **proposed** that the Council recruit additional members to the Neighbourhood Plan advisory group.

Following some discussion the Council **RESOLVED** to accept the proposal and for interested people (Steph Park, Debbie Nelson) to be approached, along with Cllr Angela Dobson and Cllr Edward Sharp joining the Advisory Group (Vote 7 in favour)

- d. Update from the Neighbourhood Plan Steering Group along with proposals for the current year None at this time but will be communicated at the training session and put before the Council in July.

- **Action** - Arrange a suitable date **AD, MF**  
Book the Hall **MF**  
Communicate to councillors & NP members **MF**

#### 17. Planting of an Oak Tree to commemorate Prince Philip the Duke of Edinburgh

- a. Location for the tree  
Cllr Harkness has liaised with Douglas Blair who has offered a young oak tree to the Council, to be planted in the Jubilee Field. The Council was pleased to accept the offer and thanked Mr Blair.

- **Action** - thank Douglas Blair **MH**  
Arrange planting **MH,DB**

#### 18. The Greening Campaign – RS

- a. Update  
Nothing at this time but to add to the July agenda

- **Action** - Clerk to add to the July agenda **MF**

#### 19. Helsington Moss Bridge – AM (this item was taken after 8a.)

- a. To receive comments regarding timing and completion  
Cllr Andrew Metcalfe is aware of Cllr Bland's efforts to get a temporary bridge in place and supports this as a way forward. The proposed completion date for the new bridge of Sept 2022 is not satisfactory.

#### 20. Clapper Bridge scrub clearance – AM

- a. Correspondence received regarding the clearance of scrub  
Following conversations with Cumbria Wildlife Trust and information from South Lakes Rivers Trust the council is of the opinion that the brash should not be disturbed now as it is aiding biodiversity, and will rot down within a couple of years.

It was **proposed** that the council work produces a management plan for Jubilee Wood and the Clapper Bridge area.

The Council **RESOLVED** to accept the proposal.

Cllr Robert Sykes offer to trim the Jubilee wood.

**21. Communications**

- a. The Clerk to communicate the Planning decisions immediately via the Newsletter.
- b. All other matters from the minutes to be communicated

- **Action** - clerk to communicate

**MF**

**22. Date of Next Meeting**

- a. Parish Council Meeting Tuesday 06 July 2021 starting at 7:30p
- b. Annual Parish Meeting date – for discussion at the July meeting

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Cllr Mary Harkness (Chair)

Dated:- 06 July 2021